JAMES D. BUZBEE

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I am an experienced architecture professional who is skilled in creating, editing and managing drawing documents generated by AutoCAD. I have experience in managing projects utilizing AutoCAD Architecture's Project Manager tool. I have experience working with consultants, engineers and manufacturers obtaining needed technical information and collaborating on requirements and standards.

I have a very disciplined working methodology that supports accuracy and the ability to locate and correct mistakes, errors, and omissions. With my ability to keep projects, drawings, and information organized I maximize production and time.

I have in the past worked on very large projects with up to a dozen team members. In recent years I have been the sole project member responsible for production and coordination. I feel I have the ability to work alone, managing my own time and production, while also having the ability to be a key team member with excellent communication skills.

To view my Portfolio please visit www.JamesDBuzbee.com

Thank you for your time and consideration.

Sincerely,

James D. Buzbee